



**In Accordance with Personal Data Protection Legislation  
General Information Text**

**1. Identity of the Data Controller**

As Çanakkale Liman Yönetmesi Sanayi ve Ticaret Anonim Şirketi ("**Çanakkale Liman**" or "**Company**"), we show utmost sensitivity regarding the security and confidentiality of your personal data. With this awareness and as the data controller under the Law on the Protection of Personal Data No. 6698 ("**Law**") , we present the following matters for your information within the scope of the obligation to inform in order to ensure that we act in accordance with the Law regarding the personal data we obtain:

**2. Processing of Personal Data and Purposes of Processing**

Although it may vary depending on the service or commercial activity offered by Çanakkale Liman, personal data belonging to the data owners specified below may be processed in order to ensure that the services are provided in the best possible way by our Company. In this context;

Your identity, contact information, legal transaction information **of our company's customers/suppliers/business partners/employees/contact persons/partners/authorized persons of legal or real person merchants whose services our company benefits from** , (in case you are a subcontractor or supplier employee) SSI employment entry declaration and religion and blood group information included in identity documents, which are special personal data, can be obtained indirectly through a copy of the identity/driver's license. In this context;

The personal data specified above are used within the scope of our Company's activities, such as carrying out the sales processes of our goods and services, carrying out contract processes, carrying out the purchasing processes of goods and services, port management, waste collection and tank cleaning, carrying out the sales processes for bunker fuel, carrying out finance and accounting affairs, carrying out customs area entry processes,

It may be processed for the limited purposes of carrying out audit activities, carrying out risk management processes, carrying out occupational health/safety activities, following up and carrying out legal affairs, carrying out business continuity activities, fulfilling the requests of official institutions and organizations, carrying out storage and archive activities, and carrying out activities in accordance with the legislation and Çanakkale Port policies and procedures.

**In addition, if you visit our Company**, your identity and contact information, your transaction security information if you log in to the wireless network system provided free of charge by Çanakkale Liman during your visit, and your camera images within the scope of ensuring physical location security may also be processed for the purposes of ensuring compliance with Çanakkale Liman's policies and procedures, ensuring the security of the information systems infrastructure, and keeping your log records created in the electronic environment in accordance with Law No. 5651.



### 3. To Whom and for What Purposes Can Processed Personal Data Be Transferred?

Your collected personal data may be transferred to the customs directorate and other official institutions and organizations, suppliers and group companies of which the Company is a part, for the purposes explained in Article 2 of this Disclosure Text and within the scope of the relevant legislation and depending on the reasons requiring transfer and limited to these reasons; to receive support services and to ensure compliance with the policies and procedures of the Company and the group of Companies to which we are affiliated.

### 4. Method and Legal Reason for Collecting Personal Data

Your personal data may be collected for the purposes explained in Article 2 of this Disclosure Text and in accordance with the basic principles stipulated in the Law, based on and limited to the legal reasons specified in Article 5 of the Law; the legal obligation of the data controller, the establishment, use or protection of rights, the execution of the contract, the legitimate interests of the data controller; by automatic or non-automatic methods or through verbal or written information and camera recordings sent by you directly or through our e-mail address.

### 5. Your Rights Regarding the Protection of Personal Data

Within the scope of the law, you can submit your applications regarding your personal data using the form on [www.portofcanakkale.com](http://www.portofcanakkale.com) or one of the channels specified below;

- Your identity confirmation should be sent to Cumhuriyet Mah. Sahil Yolu Cad. No: 42 Kepez Çanakkale address. by ensuring that it is done in person; or
- To our Company's mailing address [canakkalelimanisletmesi@hs03.kep.tr](mailto:canakkalelimanisletmesi@hs03.kep.tr) ; or • To our Company's address [kvkk@portofcanakkale.com](mailto:kvkk@portofcanakkale.com) with your secure electronic or mobile signature\_\_\_\_\_ or
- By ensuring that your identity is confirmed, and through other procedures specified in the Law and relevant legislation. You can send it to us.

Our company will finalize the application requests according to the nature of the request and within 30 (thirty) days at the latest, in accordance with Article 13 of the Law. In case the request is rejected, the reason(s) for rejection will be justified in writing or electronically.